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MEETING AGENDA

Thursday, October 3, 2024

12:00 pm - 4:00 pm

Sonoma County Office of Education, main building, Redwood Room A+B
5340 Skylane Blvd, Santa Rosa, CA 95403

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (primarily birth to 12), their families and Sonoma County.

Quorum required for action at today's meeting is 9 members.

CCPC CORE VALUES

1. Keeping the welfare of children at the center of our actions.
2. Promoting and supporting high-quality early care and education.
3. Being strategic and keeping the big picture in mind.
4. Operating with integrity.
5. Ensuring inclusivity.
6. Collaboration.

** action item (action may also be taken on any item on the agenda)

| Time (approx.) | Topic | Objective | Process | Lead |
|----------------|---|---|--|---------------|
| 12:00 | Call to order** | Introductions | Go around – all. | Liz DePrimo |
| 12:02 | Approval of/Revisions to Agenda** | Agreement on topics for business meeting. | Unanimous Consent action item, unless there are objections/changes. | CCPC Co-Chair |
| 12:07 | Approval of/Revisions to Meeting Minutes from 9/6/24** | Approval of previous meeting's minutes | Unanimous Consent action item, unless there are revisions/corrections. | CCPC Co-Chair |
| 12:10 | Executive Committee Report a. CCPC Hot Topics b. CCPC Protocols | Hear report of executive committee activities | Report, discuss | CCPC Co-Chair |

| Time (approx.) | Topic | Objective | Process | Lead |
|-------------------|----------------------|---|-----------------------------|----------------------------|
| 12:15 | Coordinator Report | Hear report about CCPC activities from the coordinator | Report, discuss | Liz DePrimo |
| 12:20 | Public Comment | Allow input from non-members on any topic related to the mission of CCPC. | Members of the public speak | All |
| 12:25 | Member Announcements | Hear announcements from CCPC members and advisors | Announcements | CCPC members |
| 12:30 | Break | | | |
| 12:45 | Consensus Workshop | Strategic planning | | Ramya Krishna and Polly Yu |
| 4:00 | Adjourn** | | Unanimous consent | CCPC Co-Chair |

** Action item

Approval of the Consent Calendar:

The Consent Calendar includes routine financial and administrative actions, and are usually approved by a single majority unanimous consent vote. There will be no discussion on these items prior to voting on the motion unless Council Members or the public request specific items be discussed and/or removed from the Consent Calendar.

Public Comment: Public comment may be heard on each agenda item.

Voting Process:

- 1) Open Discussion
- 2) Make a Motion
- 3) Second the Motion
- 4) Chair Restates the Motion
- 5) Voting Members Discussion (pros and cons)
- 6) Voting Members Vote
- 7) Chair Announces the Result

What to do in the event of a conflict: During open public discussion – disclose the existence of the conflict; explain the nature of the conflict. During member only discussion – 1) abstain from discussion of or attempting to influence the decision; 2) leave the discussion table during consideration of the decision, so that it is obvious you are not participating; 3) abstain from voting; 4) ensure that the disclosure and abstention are reflected in the minutes.