Sonoma County
Office of Education

Child Care Planning Council of Sonoma County
MEETING AGENDA
Friday, September 6, 2024
9:00 am to 11:00 am
Location: Sonoma County Office of Education
5340 Skylane Blvd, Santa Rosa, CA 95403
Main Building, Redwood Room C
Members of the public can attend the meeting in person or via Zoom.
Join Zoom Meeting: https://sonomacoe.zoom.us/j/81603659525
Meeting ID: 816 0365 9525

The mission of the Child Care Planning Council of Sonoma County is
to convene and inspire the community through collaboration, leadership, and advocacy
to promote and plan for quality child care and development
for the benefit of all children (primarily birth to 12), their families, and Sonoma County

The quorum required for action at today's meeting is 9 members.

CCPC CORE VALUES
1. Keeping the welfare of children at the center of our actions.
2. Promoting and supporting high-quality early care and education.
3. Being strategic and keeping the big picture in mind.
4. Operating with integrity.
5. Ensuring inclusivity.
6. Collaboration.

**Action Item (action may also be taken on any item on the agenda)

Time	Item	Agenda Item	Objective	Process	Lead
8:55 am	1.	a. Welcome b. Introductions in-person and via the Chat Box c. Feedback and In-Kind Contributions Reminder d. Public comment period reminders.		Links to the CCPC Feedback and In-Kind Contributions forms will be available in the Chat Box and emailed after the meeting.	Kathy Kelley
9:00 am	2.	Call to order**		Establish a quorum, check zoom attendance.	Kathy Kelley

9:03 am	3.	Approval of/Revisions to Agenda**	Agreement on topics for the meeting	Unanimous Consent action item, unless there are objections/changes.	Kathy Kelley
9:06 am	4.	Approval of Meeting Minutes a) Approval of Meeting Minutes from 5/3/24**	Approve the record of the previous meetings.	Unanimous Consent action item, unless there are objections/changes. Please abstain if you were not in attendance at the previous meeting.	Kathy Kelley
9:10 am	5.	CCPC Elections**	Members nominate and vote for CCPC Co-Chair and Chair Elect positions.	Discussion, Vote	Kathy Kelley
9:20 am	6.	Membership Committee Update: - New member applications**	Members review new member applications and vote to approve.	Report, Discussion, Vote	Jessica Borland
9:30 am	7.	Finance Committee Update: - 2024/25 Budget Revision Proposal**	Members review the budget revision proposal and vote to approve.	Report, Discussion, Vote	Cathy Vaughn, Liz DePrimo

9:45 am	8.	Executive Committee Report
		  a. 2024/25 Meeting Schedule
		  b. CCPP Budget
		  c. End-of-year survey review
		  d. Wage Boost Workgroup
			Summary of Executive Committee meeting activities.	Report, Discussion	Kathy Kelley

9:55 am	9.	Wage Boost Workgroup Update	Workgroup members report to Council about their findings and activities related to Measure I.	Report, Discussion	Lara Magnusdottir, Ursula Richardson, Stephen Zollman
10:05 am	10.	Public Announcements	Hear input from non-members on any topic.	Public shares and announcements	All

10:10 am	11.	Child Care Consumers/Child Care Providers Input/Member Announcements	Include direct perspectives and updates on current issues.	Child Care Consumers/Providers and CCPC members share information about issues/trends. Group discussion	Child Care Consumers Child Care Providers Member Announcements
10:15 am	12.	Hot Topic Presentation: CCPC Programs Update	Provide a summary of activities conducted in 2023/24 and preview of planned activities for 2024/25.	Report, Discussion	CCPC Staff
10:45 am	13.	Coordinator Report	Summary of CCPC staff updates.	Report, Discussion	Liz DePrimo
10:55 am	14.	Feedback & In-Kind Contributions Forms	Links to the CCPC Feedback and In-Kind Contributions forms will be available in the Chat Box and emailed after the meeting.	Follow the links in the Chat Box to provide feedback for today's meeting and submit an In-Kind contribution form.	Kathy Kelley
11:00 am	15.	Adjourn**	Next meeting includes part 2 of Consensus Workshop; Thursday, October 3, 2024, 12:00 pm - 4:00 pm.		Kathy Kelley

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Approval of The Consent Calendar: The Consent Calendar includes routine financial and administrative actions and are usually approved by a single majority unanimous consent vote. There will be no discussion on these items prior to voting on the motion unless Council Members or the public request specific items be discussed and/or removed from the Consent Calendar.

Public Comment: Public comment may be heard on each agendized item.

Voting Process: 1) Open Discussion. 2) Motion. 3) Second. 4) Chair Restates the Motion. 5) Voting Members Discussion (pros and cons). 6) Voting Members Vote. 7) Chair Announces the Result.

What to do in the event of a Conflict: During open public discussion – disclose the existence of the conflict, explain the nature of the conflict. During member only discussion – 1) abstain from discussion of or attempting to influence the decision; 2) leave the discussion table during consideration of the decision, so that it is obvious you are not participating; 3) abstain from voting; 4) ensure that the disclosure and abstention are reflected in the minutes.

Electronic Communications - SCOE Wi-Fi access: "SCOEopen"; no password required. Members are not to use electronic communications during a meeting to discuss items on the agenda.