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**Child Care Planning Council of Sonoma County
MEETING AGENDA**

Friday, February 7, 2025

9:00am - 11:00am

Location: SCOE

5340 Skylane Blvd, Santa Rosa, CA 95403

Main Building, Redwood Room C

Members of the public can attend the meeting in person or via Zoom.

Join Zoom Meeting: <https://sonomacoe.zoom.us/j/81603659525>

Meeting ID: 816 0365 9525

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership, and advocacy to promote and plan for quality child care and development for the benefit of all children (primarily birth to 12), their families, and Sonoma County

The quorum required for action at today's meeting is 9 members.

CCPC CORE VALUES

1. Keeping the welfare of children at the center of our actions.
2. Promoting and supporting high-quality early care and education.
3. Being strategic and keeping the big picture in mind.
4. Operating with integrity.
5. Ensuring inclusivity.
6. Collaboration.

**Action Item (action may also be taken on any item on the agenda)

Time	Item	Agenda Item	Objective	Process	Lead
9:00 am	1.	Call to order**		Establish a quorum, check zoom attendance.	Co-Chair
9:00 am	2.	<ul style="list-style-type: none"> a. Welcome b. Introductions in-person and via the Chat Box c. Feedback and In-Kind Contributions Reminder d. Public comment period reminders. 		Links to the CCPC Feedback and In-Kind Contributions forms will be available in the Chat Box and emailed after the meeting.	Co-Chair

9:05 am	3.	Approval of/Revisions to Agenda**	Agreement on topics for the meeting	Unanimous Consent action item, unless there are objections/changes.	Co-Chair
9:07 am	4.	Approval of Meeting Minutes from 11/1/24**	Approve the record of the previous meetings.	Unanimous Consent action item, unless there are objections/changes. Please abstain if you were not in attendance at the previous meeting.	Co-Chair
9:10 am	5.	Hot Topic Presentation: Resources and programs serving Native American children and families in Sonoma County.	Panel discussion followed by Q&A	Report, Discussion	Community Panel Members
10:00 am		Break			
10:05 am	6.	Public Announcements	Hear input from non-members on any topic.	Public shares and announcements	All
10:10 am	7.	Child Care Consumers/Child Care Providers Input/Member Announcements	Include direct perspectives and updates on current issues.	Child Care Consumers/Providers and CCPC members share information about issues/trends. Group discussion	Child Care Consumers; Child Care Providers; CCPC Members
10:15 am	8.	Membership Committee Update: - New member application**	Members review new member applications and vote to approve.	Report, Discussion, Vote	Jessica Borland
10:25 am	9.	Finance Committee Update:	Members review the budget revision proposal and vote to approve.	Report, Discussion, Vote	Cathy Vaughn, Liz DePrimo

		<ul style="list-style-type: none"> a. 2024/25 Budget Revision Proposal** b. in-kind contributions 			
10:35 am	10.	<p>Executive Committee Report</p> <ul style="list-style-type: none"> a. CCPC Child Care Needs Assessment and UPK Landscape Analysis preliminary key findings presentation 	Summary of Executive Committee meeting activities.	Report, Discussion	Executive Committee Member
10:45 am	11.	<p>Coordinator Report</p> <ul style="list-style-type: none"> a. F5 Immigrant Rights ToT b. CCPC Meeting Schedule c. UPK Mixed Delivery d. In-Kind Contributions 	Summary of CCPC staff updates.	Report, Discussion	Liz DePrimo
10:55 am	12.	Feedback & In-Kind Contributions Forms	Links to the CCPC Feedback and In-Kind Contributions forms will be available in the Chat Box and emailed after the meeting.	Follow the links in the Chat Box to provide feedback for today's meeting and submit an In-Kind contribution form.	Co-Chair
11:00 am	13.	Adjourn**	Next meeting: Wednesday, March 5, 2025 from 2:30 - 4:30 at Finley Center		Co-Chair

Approval of The Consent Calendar: The Consent Calendar includes routine financial and administrative actions and are usually approved by a single majority unanimous consent vote. There will be no discussion on these items prior to voting on the motion unless Council Members or the public request specific items be discussed and/or removed from the Consent Calendar.

Public Comment: Public comment may be heard on each agenda item.

Voting Process: 1) Open Discussion. 2) Motion. 3) Second. 4) Chair Restates the Motion. 5) Voting Members Discussion (pros and cons). 6) Voting Members Vote. 7) Chair Announces the Result.

What to do in the event of a Conflict: During open public discussion – disclose the existence of the conflict, explain the nature of the conflict. During member only discussion – 1) abstain from discussion of or attempting to influence the decision; 2) leave the discussion table during consideration of the decision, so that it is obvious you are not participating; 3) abstain from voting; 4) ensure that the disclosure and abstention are reflected in the minutes.

Electronic Communications - SCOE Wi-Fi access: "SCOEopen"; no password required. Members are not to use electronic communications during a meeting to discuss items on the agenda.