



Child Care Planning Council of Sonoma County
Executive Committee Meeting
September 25, 2024 9:00 am–10:30 am
This meeting is held at Sonoma COE
at 5340 Skylane Blvd., Santa Rosa, CA 95403
Members of the public were invited to attend in person
or virtually via Zoom.
Meeting ID: 3461085770

Minutes Approved October 21, 2024

Members present: Stephen Zollman, Jason Rigs, Kathy Kelley, Cathy Vaughn
Members Absent: Jessica Borland
Staff Present: Liz DePrimo, Diana Avila
Guests Present:

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Kathy Kelley, called the meeting to order at 9:08 am Present: 4 Absent: 1
2. Approval of Agenda**		Kathy Kelly made a motion to approve the agenda and Stephen Zollman second at 9:08AM
3. Approval of August 22, 2024, Executive Committee meeting minutes**		Minutes from August 22, 2024 were approved by unanimous consent. Motion by Kathy and second by Stephen Zollman
4. Public Comment on Non-Agendized Items		

5. Coordinator Report	CCPC coordinator shared survey information, ECE listening session details and key points from the child care coordinators conference.	
6. Brown Act and CCPC Protocols	The executive committee agreed to revisit and review existing protocols and manage them between CCPC committees. Stephen Zollman recommends creating a protocol to monitor presenters.	Creation of formal protocols to manage hot topics will be created for the following email.
7. LPC Annual Summary & Self-Evaluation	CCPC coordinator shared report details.	CCPC coordinator will share information in the upcoming meeting.
8. Meeting Feedback	CCPC coordinator shared feedback on CCPC monthly meetings.	CCPC coordinator will contact participants that requested follow up.
9. CCPC Logo	CCPC coordinator expressed ideas and facilitated conversation for creating a rebranded logo to be representative and inclusive.	CCPC coordinator will explore options.
9. Process for selecting presentations	The executive committee will work on revisions and monitoring protocols for presentations.	CCPC staff will create documentation for interested presenters/hot topics moving forward.
10. Meeting Planning <ul style="list-style-type: none"> - Consensus Workshop - Hot Topics 	The executive committee had conversations on previous and upcoming meeting planning protocols and hot topics for upcoming CCPC meetings. Stephen and Kathy recommend sharing wage boost workgroup information via the newsletter. No zoom on this meeting during consensus workshop but yes during public meeting time. CCPC coordinator shared hot topic perspectives such as the Living Room, COTS, Catholic Charities etc.	CCPC staff will reach out to organizations, schedule times and finalize questions for the panelist. Family support here at SCOE? for homeless Joanna Paun current list for agencies/contacts in council general (First 5 guide and 211)

11. Adjourn**		Meeting adjourned by Kathleen Kelly at 10:18 am.
---------------	--	--------------------------------------------------