



**Child Care Planning Council of Sonoma County**  
**Executive Committee Meeting**  
**February 28, 2024; 9:00 am – 10:30 am**  
**This meeting was held at Sonoma COE**  
**at 5340 Skylane Blvd., Santa Rosa, CA 95403**  
**Members of the public were invited to attend in person**  
**or virtually via Zoom.**  
**Meeting ID: 820 7421 7671**

**Approved April 24, 2024**

Members present: Jessica Borland, Susan Langer, Cathy Vaughn  
Members Absent: Renee Whitlock Hemsouvanh, Kathy Kelley,  
Staff Present: Erica Vuong, Liz DePrimo  
Guests Present:

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action/Follow-up</b>
1. Call to Order**		Co-Chair, Susan Langer, called the meeting to order at 9:11 AM.  Present: 3 Absent: 2
2. Approval of Agenda**		Jessica Borland made a motion to approve the agenda  Cathy Vaughn seconded the motion.  The agenda was approved by unanimous consent

<p>3. February 2, 2024 Executive Committee Meeting Minutes**</p>		<p>Jessica Borland made a motion to approve the meeting minutes from Feb 2nd.</p> <p>Cathay Vaughn seconded the motion.</p> <p>Vote: Ayes: 2 Nays: 0 Abstain: 1 - Absent: 1</p>
<p>4. Public Comment on Non-Agendized Items</p>	<p>no comment</p>	
<p>5. LPC Sample Survey</p>	<p>CCPC Coordinator reached out to neighboring Local Planning Councils (LPCs) to survey to get a sense of where these LPCs are housed and how they function. Responses were shared that showed similarities and differences to our Council.</p> <p>Discussion was had about the benefits of the Council being part of the County Office of Education (COE) and what sort of advocacy can be brought as the state has moved to have an Early Education division.</p>	<p>Reach out to Early Start to be part of advocacy with COE.</p>
<p>6. Needs Assessment and Landscape Analysis proposals</p>	<p>CCPC Coordinator shared that the contract for the assessment has been signed, and the project is set to begin within the next week with meetings of the Data Committee.</p>	
<p>7. Our Kids Our Future</p>	<p>CCPC Coordinator shared that the Our Kids Our Future staff reached out to report research is being done on cities that have passed similar measures. Staff is asking if any CCPC members would like to do our own research in order to fully understand the measure and what it would</p>	<p>The Executive Committee will bring this up during the committee report at the next Council meeting. Confirm what</p>

	do. The discussion included to also have the option of just having a CCPC rep within the work group to bring questions or such. Propose to be part of the research of the mechanism, gather what the questions would be.	the timeline would be for OKOF and ask clarifying questions.
8. Previous Council Meeting Feedback	CCPC Coordinator presented previous meeting feedback. .Suggestion of Quality Counts as a Hot Topic.	
9. Council Meeting and Retreat Planning	CCPC Coordinator shared the Hot Topic presentation for the next two meetings, options for the retreat venue options for venues of Sally Tomatoes and the Barlow. Another option is to have just a regular meeting here at SCOE. Options of Flamingo Hotel, DoubleTree, Union Hotel, Cattlmans, La Bodega, Simi Winery, were also suggested.  CCPC Staff gave an update on the status of the In-Kind contributions.	CCPC staff will extend the Calendar invite to block off time for.  For the In-Kind contributions, an update will be presented at the Council Meeting, and will also give an explanation for new members and guests.
10. Inclusive Early Education Expansion Program Update	CCPC Coordinator gave an update that CCPC will hold this grant for SCOE and will apply. Will collaborate with the previous partners and previous grant holders. Looking to apply as a consortium.  A discussion was had on how the funding would be allocated and how else the application can be gathered. Who else can be included.	
11. Next Executive Committee meeting is scheduled for March 27, 2024	The discussion was had to reschedule as this is Spring Break for the majority. Propose to check in as we get closer to the date. If quorum cannot happen, we will cancel or meet the Wednesday before the April meeting,	
12. Adjourn**		An adjournment was made by unanimous consent at 10:17 am.