



The Sonoma County Office of Education (SCOE) maintains a centralized substitute teacher database and individuals interested in substitute teaching in Sonoma County must register at SCOE. Applicants must hold a current, valid teaching credential or obtain an Emergency 30-Day Substitute Permit to become a substitute teacher.

The Sonoma County Office of Education introduces an online training course for new substitute teachers to improve their skills in the classroom.

Prospective and current Substitute Teachers can take this course by using the link on this page.

### **WHAT IS IT?**

A 8-12 hour course of study, assessment test and a SubDiploma showing your scores.

### **WHAT DOES IT COST?**

The Retail price for this online course is \$39.95 per person. The online course includes SubOrientation and the SubSkills Online Training, an online SubAssessment test, and a SubDiploma. As part of the chapter on Fill-in activities you will also have access to over 75 fill-in activities that can be downloaded and printed as you desire.

### **WHEN CAN I USE IT?**

24/ 7/ 365. Your access to the SubAssessment test expires in one year from the time you begin; your access to the training course is for two years.

### **WHAT KIND OF COMPUTER DO I NEED?**

You will need a computer with Internet Explorer 7+ or Firefox 2+ installed.

To hear the audio and video clips you will also need speakers or headphones connected to your computer.

### **HOW DO I ACCESS THE TRAINING?**

Log on to <http://stedi.org/subs> to and register and purchase the SubSkills Online Training Package

You will be able to begin the course immediately.

When prompted, create a new account, and for "District: ADD" select state of CA and Sonoma County Office of Education. This ensures that you will have access to district specific information.

### **I HAVE QUESTIONS ABOUT THE ONLINE COURSE:**

At STEDI.org contact Jessica or Staff by telephone (1-800-922-4693), email ([info@stedi.org](mailto:info@stedi.org)), or live chat. Office hours for help are Mon-Fri, 8:00 AM-4:30 PM, Mountain Time.