

**The Sonoma County Office of Education  
in partnership with  
The Placer County Office of Education  
is requesting**

**LETTERS OF INTEREST  
for  
Clear Administrative Credential Induction Coach**

The Sonoma County Office of Education is seeking letters of interest from qualified certificated individuals who possess a California Clear Administrative Services Credential to provide support and assistance to participating beginning administrators enrolled in the Clear Administrator Induction Program.

Required scope of skills, knowledge and experience include:

- A minimum of four (4) years of full time successful educational leadership experience (ie. site administrator, district administrator, county office of education administrator, etc.)
- Evidence of successful formal or informal mentoring relationships.
- Valid and current Clear Administrative Services Credential.
- Knowledge of the qualities of effective administrators and the California Professional Standards for Educational Leaders (CPSELs), California Standards for the Teaching Profession (CSTP), and California Academic Content Standards and State-adopted curriculum frameworks, the legal policies and obligations for teaching English Learners and special population students including special education and alternative settings, and the developmental phases of beginning teachers.
- Demonstrated success as a leader with the ability to share knowledge and understanding about effective leadership practices to others.
- Demonstrated commitment to personal professional growth and learning and willingness to participate in professional training to acquire the knowledge and skills needed to be an effective coach
- Knowledge of authentic assessment and willingness to engage in formative assessment processes, including reflective conversations about formative assessment evidence with participating administrators

- Variety of educational leadership experiences and training leading to knowledge of current educational initiatives and key educational issues and challenges.

Compensation is paid at \$2,500 per participating Beginning Administrator. Administrators currently employed full time can support up to two administrators and must have approval from their employing district or agency. Retired administrators or administrators not in a full-time position can support up to five administrators.

Interested individuals are invited to submit a resume and letter of interest describing qualifications and experience to Toni Beal, Administrator, Resources and Accountability, Sonoma County Office of Education, 5340 Skylane Blvd. Santa Rosa, CA 95403 or via email to [tbeal@scoe.org](mailto:tbeal@scoe.org). Qualified applicants will be contacted to set up interviews.

For more information, contact Toni Beal, Administrator, Resources and Accountability, Sonoma County Office of Education, [tbeal@scoe.org](mailto:tbeal@scoe.org) or (707) 522-3209.