

Re: 2016/17 Instructional Resource Services Contract

Sonoma County Superintendents and Principals:

As you begin planning for the 2016-2017 school year, favorably considering and signing the enclosed contract will provide your teachers and students with updated relevant common core aligned materials. Including online resources, SCOE library services can be used in the classroom, library, computer lab, and students' homes. We continue to modify the contract to more accurately reflect today's needs in order to get the best resources to students and teachers.

In looking at the contract, you will note that there are three options for service. A web portal is available to greatly increase ease of use and facilitate access without multiple log on names and passwords.

We continue to acquire new print resources and develop common core aligned theme boxes. With library resource funding at a bare minimum for schools, our library offers alternatives not typically available to teachers and students. We have the resources your teachers need to help engage students. Teachers and students have access to over 8,000 curriculum relevant streaming videos from California Streaming. With the inclusion of online resources such as BrainPop, World Book Online, the Associated Press Photo Archive, EBSCO Middle Search (periodical database for upper level students), and Marshall Cavendish E-Books, SCOE provides a full complement of resources for today's students.

By contracting for SCOE instructional resources, teachers can reserve materials online and have them delivered to the site on a weekly schedule. We also offer a site visitation option where we visit the site to map the library collection to curriculum goals and suggest ways to improve the services the library provides. SCOE library services will continually update the collection both in print and with electronic resources to provide depth to teacher instructional resources.

As in the past:

- Include a signed purchase order (PO) with the completed service agreement;
- August 1st is the deadline for agreement submission to ensure uninterrupted service;
- Confirmation of the signed contract & billing will be processed by SCOE.

We look forward to serving you.

Regards,

M. Powell

Michael Powell
Director, Library Services
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2016-17 School Year

Agreement for Instructional Resources Center Services

Services

Sonoma County Office of Education (SCOE) shall provide the service options listed below and _____ (School / District) agrees to pay SCOE at the rates indicated for the 2016-17 school year (7/1/16 – 6/30/17). Fees may be increased if, by November 1st of any contract year, SCOE gives written notice to School / District of actual amount of increase.

OPTION 1: Instructional Resources

Cost: \$6.75 per student (2015/2016 CBEDS) with a minimum of \$350.00 per site

Delivery: Weekly delivery included

- DVDs (over 2,000 current standards aligned)
- Books (LeapPads, classroom sets, theme boxes, audio books)
- BrainPop Online
- Online catalog and booking
- WildCare / Terwilliger Nature Kits
- Associated Press Photo Archive
- WorldBook Online
- EBSCO Middle Search Database for Middle Schools
- Marshall Cavendish E-books
- 8000 Curriculum Specific Videos from California Streaming

_____ CBEDS as reported @ \$6.75 per student with a minimum of \$350.00 per site

Total Cost = \$ _____

OPTION 2: Web Portal Access to Digital Resources

Cost: \$2.85 per student (2015/2016 CBEDS) with a minimum of \$350 per site

Delivery: No weekly delivery

- BrainPop Online
- Associated Press Photo Archive
- World Book Online
- EBSCO Middle Search for Middle School Students
- Marshall Cavendish E-Book
- 8000 Curriculum Specific Videos from California Streaming

_____ CBEDS as reported @ \$2.85 per student with a minimum of \$350.00 per site

Total Cost = \$ _____

OPTION 3: Delivery Only

Cost: \$950.00 per year, per delivery site, for first three sites, \$750.00 for each additional site

- Pick-up of equipment and correspondence when school is in session

Note: Delivery is included in Option 1 contract.

_____ of total sites. \$950.00 per year, per site for first 3 sites; \$750.00 per year for delivery to each additional site.

Delivery is included in Option 1 **Instructional Resources** contract. Note: Please attach a list of site names.

Total Cost = \$ _____

