Child Care Planning Council of Sonoma County
Executive Committee Meeting

Wednesday, February 22, 2023

11:30 am to 1:00 pm

This meeting is being held remotely.
Click here to join via Zoom.
Call-in information:
Phone:1-646-876-9923
Meeting ID: 820 7421 7671

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership, and advocacy to promote and plan for quality child care and development for the benefit of all children (primarily birth to 12), their families and Sonoma County.

AGENDA

**Action Item (Action may also be taken on any item on the agenda)

Approximate Time	Item #	Agenda Item	Objective	Process
11:30 am	1.	Call to Order**		Call to order. **Establish Quorum**
11:35 am	2.	Approval of Agenda**	Agreement on topics for the meeting.	Unanimous Consent action item, unless there are changes. **Motion, Roll Call Vote**

Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the CCPC office at 5340 Skylane Blvd, Santa Rosa, CA, during normal business hours. For disability accommodation, please contact us at (707) 524-2639.

CCPC • Sonoma County Office of Education

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Approximate Time	Item #	Agenda Item	Objective	Process
11:38 am	3.	Approval of January 25, 2023, Executive Committee meeting minutes**	Approve the record of the previous meeting.	Unanimous Consent action item, unless there are changes. **Motion, Roll Call Vote**
11:40 am	4.	Public Comment on Non-Agendized Items	Allow input from non-members on any topic related to the mission of CCPC.	Public speaks
11:45 am	5.	Previous Council meeting feedback	Review previous meeting feedback	Review, discussion
11:50 am	6.	2022-2023 Budget Revision**	Approve the proposed 2022-2023 Budget Revision	Review, discussion **Motion, Roll Call Vote**
11:55 am	7.	Membership Committee/Bylaws Revisions	Review proposed Bylaw recommendations.	Review, discussion
12:00 pm	8.	CCPC Logo	Discuss logo	Discussion
12:05 pm	9.	SB 234 Compliance in Sonoma County**	Review the current law	Review, discussion **Motion, Roll Call Vote**

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Approximate Time	Item #	Agenda Item	Objective	Process
12:10 pm	10.	[AB 361: Proclamation of State of Emergency](#)	Review the storm-related state of emergency.	Review, discussion
12:15 pm	11.	Chair-Elect	Share information about a recent nomination.	Discussion
12:20 pm	12.	2022-2027 Child Care Plan Executive Summary	Discuss possible next steps	Discussion
12:30 pm	13.	End-of-year retreat planning	Discuss the goals and possible consultants for the end-of-the-year retreat	Discussion
12:45 pm	14.	March 3, 2023, Council meeting - UPK Mixed Delivery Grant?	Planning for the March 3, 2023, Council meeting.	Planning
12:55 pm	15.	The next Executive Committee meeting is scheduled for March 22, 2023, from 11:30 am to 1 pm.	Confirm the next meeting date and time.	Review
1:00 pm	16.	Adjourn**		

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Agenda Development and Meeting Strategies:
- Expect people to read the agenda information ahead of time and provide history and context at meetings before each item
- Provide pros and cons when presenting an issue and before voting
- When reporting recommendations, report if there are strong dissenting opinions
- Reduce the number of action items on the agenda; allow enough time and provide enough information
- When presenting revisions to or new Protocols, provide a summary of context/rationale/explanation.
- Consider small-group discussions, "Open Space" format, etc.
- Consider the switch of Co-Chair facilitator for discussion participation
- Leave enough time for member announcements
- Have Public Policy issues on the agenda only when needed

Activity	Action Items
Solicit Hot Topic suggestions regularly from membership	Administer Workforce Development and Quality Improvement Programs including QCC Workforce Pathways, QCC CSPP Block Grant, IEEEP, TALLK, and Shared Services Alliance.
Ensure timely inclusion of a broad range of critical issues in Hot Topics/Public Policy discussions, including impact on ECE of current political/economic decisions	Continue to solicit feedback per Meeting Feedback Forms. Survey members to solicit and rank Hot Topic suggestions.
Develop a response to proposed budget cuts with funding priorities and proposed legislation	Plan the annual Hot Topic calendar and revise it as needed. Include Public Policy items on the agenda as needed. The coordinator reports on current political/economic decisions as needed.
Promote Child Care Plan	Collaborate with the standing committees and workgroups and provide support as needed.
Hold regular CCPC meetings.	Assess input from members, and develop strategies to address issues raised regarding committee reports, feedback forms, amount of content on the agenda, follow-up on issues presented/discussed, meeting facilitation and diverse opinions, and Hot Topics

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