MEETING AGENDA
Friday, March 1, 2018
9:00am – 11:00am
SCOE, Redwood Room C

The mission of the Child Care Planning Council of Sonoma County is
to convene and inspire the community through collaboration, leadership and advocacy
to promote and plan for quality child care and development
for the benefit of all children (primarily birth to 12), their families and Sonoma County.

*Quorum required for action at today's meeting is **12** members.*

** action item (action may also be taken on any item on the agenda)

Time (approximate)	Item #	Topic	Objective	Process	Lead
8:45		Coffee/Networking			
9:00	1.	Call to order**; Introductions, Inspiration, introduce the "What's on your Mind?" basket.		Co-chair action and information. Go around – all Share information	Rebecca Hachmyer
9:05	2.	Approval of/Revisions to Agenda**	Agreement on topics for meeting	Unanimous Consent action item, unless there are objections/changes.	Rebecca Hachmyer

Approval Of The Consent Calendar: The Consent Calendar includes routine financial and administrative actions, and are usually approved by a single majority unanimous consent vote. There will be no discussion on these items prior to voting on the motion unless Council Members or the public request specific items be discussed and/or removed from the Consent Calendar.

Public Comment: Public comment may be heard on each agendized item.

Voting Process: 1) Open Discussion. 2) Motion. 3) Second. 4) Chair Restates the Motion. 5) Voting Members Discussion (pros and cons). 6) Voting Members Vote. 7) Chair Announces the Result.

What to do in the Event of a Conflict: During open public discussion – disclose the existence of the conflict, explain the nature of the conflict. During member only discussion – 1) abstain from discussion of or attempting to influence the decision; 2) leave the discussion table during consideration of the decision, so that it is obvious you are not participating; 3) abstain from voting; 4) ensure that the disclosure and abstention are reflected in the minutes.

Electronic Communications - SCOE wifi access: "SCOEopen"; no password required. Members are not to use electronic communications during a meeting to discuss items on the agenda.

9:10	3.	Consent Calendar** a. CCPC Meeting Minutes of 2/1/19	a. Approve record of previous meeting	a. Unanimous Consent action item	Rebecca Hachmyer
9:15	4.	Follow up from the previous meeting: Higher Education Workgroup Presentation (SSU and SRJC)	How did you use the information from the last meeting's hot topic?	Discussion	Rebecca Hachmyer
9:20	5.	Hot Topic – Inclusion in the Community	Learn more about emerging models and best practices in the community to support inclusion.	Presentation, Q&A/discussion	Panel presentation
10:00		BREAK			
10:10	6.	Child Care Consumers/Child Care Providers Input/ Member Announcements	Include direct perspectives and updates on current issues	CCPC members in these categories share info about issues/trends	Rebecca Hachmyer
10:15	7.	Public **(non-members)** comment on non-agendized items	Hear input from non-members on any topic related to our mission	Comments	Rebecca Hachmyer
10:20	8.	Coordinator Report - LPC Legislation - AB212 Legislation	Provide an update to membership regarding staffing and Needs Assessment.	Report	Susy Marrón
10:25	9.	New & Existing Member Spotlight - Cathy Vaughn	Get to know more about CCPC members.	Members share information about themselves.	Terry Ziegler
10:30	10.	Work Group break out time and report outs	Work groups will be given 5 minutes to break out and then provide a 2-minute update on their work.	Work group discussion, report out.	Rebecca Hachmyer

** Action item

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10:50	11.	What's on your Mind?	Provide meeting attendees with an opportunity to share what is on their minds by writing ideas/thoughts on an index card	Cards will be reviewed and addressed at this time.	Rebecca Hachmyer
10:55	12.	Feedback & In-Kind Services and Contributions Forms	Allow time for Council meeting attendees to complete the Feedback and In-Kind Contributions forms.	Turn to an elbow partner: discuss the main takeaways from today's meeting or work individually if you prefer. Capture what worked well, what didn't, and/or suggestions for future agenda items using the buff colored sheet. Complete the green colored In-Kind sheet individually.	Rebecca Hachmyer
11:00	13.	Adjourn**		Unanimous consent.	Rebecca Hachmyer