

SONOMA COUNTY OFFICE OF EDUCATION  
**Business and Personnel Services Standing Committee**  
**Regular Meeting Agenda**  
November 24, 2014, 10:00 a.m.  
Business Services Conference Room

**Standing Committee Members:** Jill Kaufman, Helga Lemke, and Ray Peterson; **Staff:** Jim Cerreta, Mary Downey, Jeff Heller, and Patti Springer

1. Call to Order
2. Approval of the November 24, 2014 Meeting Agenda
3. Approval of the October 27, 2014 Regular Meeting Minutes
4. Public Comment – Any person may address the Committee regarding item(s) to be considered
5. Action and/or Consent Items for Recommendation to the Board
  - a) Request Board approval of the 2014-15 fiscal year budget revisions between \$25,000 and \$99,999 from October 1, 2014 through October 31, 2014; and any listed budget revisions greater than \$100,000 – Downey
  - b) Request Board approval of the 2015-16 Budget Development Calendar - Downey
6. Information/Discussion Items
  - a) Review First Interim Financial Report – Downey
7. New/Pending Business
  - a) New/Old Business
  - b) Facilities Update
  - c) Audit Committee
  - d) Additional Items from the Committee
8. Next Meeting – To be determined
9. Adjournment