

SONOMA COUNTY OFFICE OF EDUCATION
Business and Personnel Services Standing Committee
Regular Meeting Agenda
September 16, 2014, 10:30 a.m.
Human Resources Conference Room

Standing Committee Members: Jill Kaufman, Helga Lemke, and Ray Peterson; **Staff:** Jim Cerreta, Mary Downey, Jeff Heller, and Patti Springer

1. Call to Order
2. Approval of the September 16, 2014 Meeting Agenda
3. Approval of the August 7, 2014 Regular Meeting Minutes
4. Public Comment – Any person may address the Committee regarding item(s) to be considered
5. Action and/or Consent Items for Recommendation to the Board
 - a) Request Board approval of the 2014-15 fiscal year budget revisions between \$25,000 and \$99,999 from July 26, 2014 through August 31, 2014; and any listed budget revisions greater than \$100,000 – Downey
 - b) Annual Review of Board Standing Committee agendas & minutes recordkeeping – Cerreta
 - c) Request Board approval of the Resolution Adopting Actual/Estimated GANN Expenditure Limit - Downey
 - d) Request Board approval for Personnel Commissioner Gerry Klor’s request for reappointment – Heller
6. Discussion and/or Action Items
 - a) Review request for funding subject to BP 3460 – Cerreta
7. Information/Discussion Items
 - a) 2013-14 Unaudited Actuals Financial Report – Downey
 - b) Review 4th Quarter Board Budget Summary and Board Expenditures – Downey
 - c) Annual Review of Board Policy 1330, Series 7000 – Cerreta
8. New/Pending Business
 - a) New/Old Business
 - b) Facilities Update
 - c) Audit Committee – Scheduled to meet with the Auditors on Tuesday, September 16, 2014, at 10:00 a.m.
 - d) Additional Items from the Committee
9. Next Meeting – To be determined
10. Adjournment