

SONOMA COUNTY OFFICE OF EDUCATION

Business and Personnel Services Standing Committee

Regular Meeting Agenda - **Amended**

August 7, 2014 - 3:00 p.m.

Business Services Conference Room

Standing Committee Members: Jill Kaufman, Helga Lemke, and Ray Peterson; **Staff:** Jim Cerreta, Mary Downey, Jeff Heller, Ken Spencer, and Patti Springer

1. Call to Order
2. Approval of the August 7, 2014 Meeting Agenda
3. Approval of the June 11, 2014 Regular Meeting Minutes
4. Public Comment – Any person may address the Committee regarding item(s) to be considered
5. Action and/or Consent Items for Recommendation to the Board
 - a) Request Board approval of the 2013-14 fiscal year budget revisions between \$25,000 and \$99,999 from June 3, 2014 through June 30, 2014; and any listed budget revisions greater than \$100,000 – Downey
 - b) Request Board approval of the 2014-15 fiscal year budget revisions between \$25,000 and \$99,999 from July 1, 2014 through July 25, 2014; and any listed budget revisions greater than \$100,000 – Downey
 - c) Resolution for Exception to the 180 Day Cal PERS Wait Period; Interim for the Director of Operations position - Cerreta
6. Information/Discussion Items
 - a) Review State Controllers 2013 Compensation Data Request - Cerreta
 - b) Review List of 4th Quarter Purchase Orders Over \$25,000 – Downey
 - c) Review 4th Quarter Board Budget Summary and Board Expenditures as of July 24, 2013 – Downey
7. New/Pending Business
 - a) New/Old Business
 - b) Facilities Update
 - c) Audit Committee – Scheduled to meet with the Auditors on Tuesday, September 16, 2014, at 10:00 a.m.
 - d) Additional Items from the Committee
8. Next Meeting – Both the Audit Committee and Standing Committee are scheduled to meet on Tuesday, September 16, 2014 in the Business Services Conference Room. The Audit Committee will meet at 10:00 a.m. and the Standing Committee will meet at 10:30 a.m.
9. Adjournment