

SONOMA COUNTY OFFICE OF EDUCATION
Business and Personnel Services Standing Committee
Regular Meeting Agenda
April 16, 2015, 11:00 a.m.
Business Services Conference Room

Standing Committee Members: Gina Cuclis, and Khaalid Muttaqi; **Staff:** Jim Cerreta, Mary Downey, Jeff Heller, and Patti Springer

1. Call to Order
2. Approval of the April 16, 2015 Meeting Agenda
3. Approval of the March 19, 2015 Regular Meeting Minutes
4. Public Comment – Any person may address the Committee regarding item(s) to be considered
5. Action and/or Consent Items for Recommendation to the Board
 - a) Request Board Approval of the 2014-15 Fiscal Year Budget Revisions Between \$25,000 and \$99,999 from March 12, 2015 through April 3, 2015; and any Listed Budget Revisions Greater than \$100,000 – Downey
6. Information/Discussion Items
 - a) Review list of third quarter purchase orders over \$25K – Downey
 - b) Review third quarter Board budget summary and Board expenditures - Downey
 - c) Review third quarter list of personal property scheduled for disposal worth less than \$25K – Silvestrini
 - d) Review Preliminary 2015-16 Budgets Under Business Services
 - e) Review Preliminary 2015-16 Budgets Under Human Resources
 - f) Review Board Policy 3100 Budget – Cerreta
7. New/Pending Business
 - a) New/Old Business
 - b) Facilities Update
 - c) Audit Committee – planning meeting with Auditors – July 20-24, 2015 and September 14-17, 2015
 - d) Additional Items from the Committee
8. Next Meeting – To be scheduled.
9. Adjournment