

SONOMA COUNTY OFFICE OF EDUCATION
Business and Personnel Services Standing Committee
Regular Meeting Agenda
January 26, 2015, 10:00 a.m.
Business Services Conference Room

Standing Committee Members: Gina Cuclis, and Khaalid Muttaqi; **Staff:** Jim Cerreta, Mary Downey, Jeff Heller, and Patti Springer

1. Call to Order
2. Selection of Committee Chairperson
3. Approval of the January 26, 2015 Meeting Agenda
4. Approval of the November 24, 2014 Regular Meeting Minutes
5. Public Comment – Any person may address the Committee regarding item(s) to be considered
6. Action and/or Consent Items for Recommendation to the Board
 - a) Request Board approval of the 2014-15 fiscal year budget revisions between \$25,000 and \$99,999 from November 1, 2014 through December 31, 2014; and any listed budget revisions greater than \$100,000 – Downey
7. Information/Discussion Items
 - a) Review list of second quarter purchase orders over \$25K – Downey
 - b) Review second quarter Board budget summary and Board expenditures - Downey
8. New/Pending Business
 - a) New/Old Business
 - b) Facilities Update
 - c) Audit Committee
 - d) Additional Items from the Committee
9. Next Meeting – To be determined
10. Adjournment