

SONOMA COUNTY OFFICE OF EDUCATION
Instructional Services and Community Partnerships (ISCP) Board Standing Committee
5340 Skylane Boulevard, Santa Rosa, CA 95403-8246

Regular Meeting: Monday, April 3, 2017
Meeting Minutes
(Approved)

Present: *Board Members:* Andrew Leonard and Peter Kostas (substitute for Lisa Wittke Schaffner)
Staff: Jennie Snyder, Georgia Ioakimedes, John Laughlin, Tara Beiden, and Stacie Post-Sheffer
Guests: None

- 1) **Call to Order:** Andrew Leonard called the meeting to order at 2:30pm.
- 2) **Approval of April 3, 2017 Agenda:** On a motion by Peter Kostas, seconded by Andrew Leonard, the April 3, 2017 agenda was unanimously approved.
- 3) **Approval of March 6, 2017 Minutes:** Peter Kostas is substituting for Lisa Wittke Schaffner and was not in attendance at the March 6, 2017 meeting, therefore the approval of these minutes was tabled until the next ISCP meeting.
- 4) **Public Comment:** Andrew Leonard opened the meeting for public comment. There were no public comments.
- 5) **Action Items**
 - a) **Mini Grant Adjustment (Ioakimedes)**

Georgia Ioakimedes explained the request for a mini grant adjustment. This request will be going forward to the full Board at the upcoming meeting. There was no further discussion on this item. On a motion by Peter Kostas, seconded by Andrew Leonard, the Mini Grant Adjustment was unanimously recommended for full Board approval.
- 6) **Information/Discussion Items**
 - a) **Transition Students' Design Lab Kit Enterprise (Laughlin)**

John Laughlin explained the partnership being developed between Special Education and ESS to allow the transition students to create an enterprise business packing kits for Design Lab projects. Details about the project and timeline were shared, including how wages for students are identified. There was no further discussion on this item.
 - b) **2017-18 Budget / Program Preliminary Budget Projections**
 1. **Special Education (Laughlin):** John Laughlin spoke to the various Special Education budgets. The fee for 2017/18 is currently still being developed. There was no further discussion on this item.
 2. **CTE (Jackson):** Jennie Snyder spoke to the various CTE budgets and the services they provide on behalf of Stephen Jackson. The funding for CTE has significantly shifted in recent years, and the CTE department does not get a state allocation as it did in the past. There was no further discussion on this item.
 3. **ESS (Snyder):** Jennie Snyder spoke to the various ESS budgets. There is no significant shift in budgets or staffing anticipated. There was no further discussion on this item.
 4. **Alternative Education (Ioakimedes):** Georgia Ioakimedes spoke to the various Alternative Education budgets. The foundation for budgets was laid out with the 3-year LCAP. No significant changes to program or staffing are planned at this time. One member of the office staff has resigned (moving out of state) and that position will not be filled. Declining enrollment and the subsequent loss in ADA continues to require the use of reserves. The structures of revenue and expenses were discussed. There was no further discussion on this item.
 - c) **College Readiness Block Grant (Ioakimedes)**

Georgia Ioakimedes distributed a handout explaining the College Readiness Block Grant (CRBG). The background of the grant, and proposed uses of the funding, were discussed. There was no further discussion on this item.

- d) **Superintendent and Board Scholarships Announcement and Timeline Review (Ioakimedes)**
Georgia Ioakimedes provided a brief history of the Superintendent and Board scholarship programs. The tentative timeline is included in the meeting packet. ISCP Board members will be asked to review applications prior to the May ISCP meeting, and then approve applications at the May ISCP meeting. Scholarship amounts are set at \$1000 per year / \$500 per semester for up to 4 years for approved applicants. There was no further discussion on this item.
- e) **Alt Ed LCAP Update (Ioakimedes)**
Georgia Ioakimedes distributed a handout that outlines Alt Ed's LCAP stakeholder engagement efforts. Recent LCAP process updates were shared. There was no further discussion on this item.
- f) **Alt Ed Quarterly Program Update (Ioakimedes)**
Georgia Ioakimedes presented program updates for Alt Ed. Enrollment trends were discussed. Academic awards are being prepared for the third quarter. There was no further discussion on this item.
- g) **Alt Ed 2017-18 School Year Calendar (Ioakimedes)**
Georgia Ioakimedes presented the draft 2017-18 school calendar for Alternative Education, and commented that they structured the calendar to closely follow the Santa Rosa City Schools calendar. This will come as an action item to the full Board at the upcoming meeting. There was no further discussion on this item.

7) Standing Agenda Items / Reports

- a) **NCCPA Grant Report (Dickson)**
Jennie Snyder shared a report of NCCPA activities on behalf of Gina Dickson. The 2017-18 budget has been approved by the governing partners, and the finance committee is looking at future sustainability of work. There was no further discussion on this item.
- b) **Partnerships Report (Blake)**
Jennie Snyder provided an update on behalf of Dan Blake.

1. **Cradle to Career:** No recent updates.

2. **Five Minute Film Festival:** For the third year, this student event will be hosted at 3rd Street Cinemas. Films came in from 27 schools, and there were 123 films total, with 15 selected as finalists. The event is scheduled for this evening (April 3), and more information can be found at scoe.org/film.

3. **21st Century Summer Institute:** The 2017 Summer Institute is scheduled for June 6-9 and June 12, and this year's topic is around student voice, creativity, and innovation. Applications are now being accepted (deadline is April 14th). More information can be found at 21cinstitute.org.

4. **ieSonoma:** The 2017 ieSonoma event will be held on June 12, and Sir Ken Robinson will be the 5th year anniversary presenter. Youth and young adult innovators will also be featured in a panel discussion. More information can be found at iesonoma.org. There are already over 375 people registered with another 350 spots allocated to sponsors; and over \$56,000 in sponsorships have been secured towards the target of \$75,000 in sponsorships.

5. **reMAKE Education:** The 2017 reMAKE Education event is scheduled for August 2-4 at 180 Studios. There are currently already 70 people registered. More information can be found at www.remakeeducation.org.

8) New Business

Upcoming Regular ISCP Meetings (Click Here for Full 2016-17 Schedule):

- *Monday, May 1, 2017 | 3:00pm-4:30pm | La Ventana Room - ESS (Agenda Items Due: 4/18/17)*

9) Adjournment: The meeting was adjourned by Andrew Leonard at 3:13pm.

Respectfully submitted,

Stacie Post-Sheffer

Administrative Manager | Educational Support Services