

SONOMA COUNTY OFFICE OF EDUCATION

Business and Personnel Services Standing Committee

Regular Meeting Agenda

March 8, 2016, 2:00 p.m.

Business Services Conference Room

Standing Committee Members: Herman Hernandez, and Lisa Wittke Schaffner; **Staff:** Jim Cerreta, Mary Downey, Michael Juric, and Patti Springer

1. Call to Order
2. Approval of the March 8, 2016 Meeting Agenda
3. Approval of the February 19, 2016 Regular Meeting Minutes
4. Public Comment – Any person may address the Committee regarding item(s) to be considered
5. Action and/or Consent Items for Recommendation to the Board
 - a) Request Board approval of the 2015-16 fiscal year budget revisions between \$25,000 and \$99,999 from February 12, 2016 through March 7, 2016; and any listed budget revisions greater than \$100,000 – Downey
 - b) Request Board Approval of the Resolution for the Week of the Teacher – Juric
 - c) Request Board Approval of the Resolution for the Week of the Classified Employee – Juric
6. Information/Discussion Items
 - a) Review potential June 30 cash flow loans to districts - Cerreta
 - b) Review preliminary budget changes for 2016-17 for Business Services - Cerreta
 - c) Review preliminary budget changes for 2016-17 for Human Resources – Juric
7. New/Pending Business
 - a) New/Old Business
 - b) Facilities – FUMP Committee Update - Cerreta
 - c) Audit Committee – Meeting tentatively scheduled for September 13, 2016 at 1:00 p.m.
 - d) Additional Items from the Committee
8. Next Meeting – The next meeting is scheduled for Tuesday, April 12, 2016, at 2:00 p.m. in the Business Services Conference Room.

Future Meetings 2016 – All future meetings are scheduled for the second Tuesday of each month at 2:00 p.m. in the Business Services Conference Room, unless otherwise noted.

May 10, June 14, July 12, August 9, September 13, October 11, November 8, and December 13

9. Adjournment

In the event a regular member of the Committee is unable to attend the meeting, the Board President may designate a Board member to serve as a substitute on an interim basis. The Sonoma County Office of Education complies with the American Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707) 524-2603. All efforts will be made for reasonable accommodations.

Agenda Materials: Written materials distributed to the Board of Education Standing Committee within 72 hours of the Board meeting are available for public inspection immediately upon distribution at the Office of the County Superintendent, Sonoma County Office of Education, 5340 Skylane Blvd., Santa Rosa, CA 95403