

SONOMA COUNTY OFFICE OF EDUCATION
Business and Personnel Services Standing Committee
Regular Meeting Agenda
September 13, 2016, 2:00 p.m.
Business Services Conference Room

Standing Committee Members: Herman Hernandez, and Lisa Wittke-Schaffner; **Staff:** Mary Downey, Michael Juric, and Bonnie Tanner

1. Call to Order
2. Approval of the September 13, 2016 Meeting Agenda
3. Approval of August 16, 2016 Meeting Minutes
4. Public Comment – Any person may address the Committee regarding item(s) to be considered
5. Action and/or Consent Items for Recommendation to the Board
 - a. Request Board approval of the 2016-2017 fiscal year budget revisions between \$25,000 and \$99,999 from August 13, 2016 through September 9, 2016; and any listed budget revisions greater than \$100,000-Downey
 - b. Request Board approval of 2015-2016 budget revisions between \$25,000 and \$99,999 and any listed budget revisions greater than \$100,000 through June 30, 2016-Downey
 - c. Annual Appointment of open Commissioner’s seat-Juric
6. Information/Discussion Items
 - a. Review 2015-2016 4th Quarter Board Budget Summary and Board Expenditures-Downey
 - b. School District Cash Loan Update-Downey
 - c. Review of Resolution Adopting Actual/Estimated GANN Expenditure Limit-Downey
 - d. Update on 2015-2016 Unaudited Actuals Financial Report-Downey
7. New/Pending Business
 - a. Audit Committee-The Audit Committee met September 13, 2016 at 1:30 p.m.
 - b. Facilities Update-Downey
 - c. Additional Items from the Committee
8. Items for Next Meeting
 - a. Future Dates:, *November 8*
9. Adjournment