

SONOMA COUNTY OFFICE OF EDUCATION  
**Business and Personnel Services Standing Committee**  
**Regular Meeting Agenda**  
**February 21, 2017, 4:00 p.m.**  
Business Services Conference Room

**Standing Committee Members:** Gina Cuclis, and Lisa Wittke Schaffner; **Staff:** Mary Downey, Michael Juric, Linda Daugherty and Bonnie Tanner

1. Call to Order
2. Selection of Committee Chairperson
3. Approval of the February 21, 2017 Meeting Agenda
4. Approval of November 29, 2016 Regular Meeting Minutes  
(Attachment, page 2)
5. Public Comment – Any person may address the Committee regarding item(s) to be considered.
6. Action Items
  - a. Request Board approval of the 2016-2017 fiscal year budget revisions between \$25,000 and \$99,999 from January 21, 2017 through February 10, 2017; and any listed budget revisions greater than \$100,000-Daugherty  
(Attachment, page 4)
  - b. Request approval of 2017 meeting calendar –Tanner  
(Attachment, page 10)
  - c. Discussion and Request approval of May Budget Workshop for Thursday May 18, 2017—Downey
  - d. Review 2<sup>nd</sup> Interim Report—Daugherty  
(Attachment, page 11)
7. Information/Discussion Items
  - a. Review significant budget changes for 2017-2018—Downey
  - b. 2015-2016 Technical Revision to Audit—Downey  
(Attachment, page 34)
  - c. Review 1<sup>st</sup> and 2<sup>nd</sup> Quarter Board Budget Summary and Board Expenditures—Downey  
(Attachment, page 36)
8. New/Pending Business
  - a. Annex Building, Bid Opening March 16, 2017 2:00-3:00 p.m., SCOE Board Room
9. Items for Next Meeting
10. Adjournment